



National Court Ordered Education Institute
 Court Ordered Education Counseling/Coaching Services Provider
 Providing Court Services in English & Full Spanish Language
www.NCOei.org / info@ncoei.org /

NCOei ONLINE COURSE / LIVE PROGRAM ACCEPTANCE REQUEST LETTER

ATTENTION JUDGE/COURT OFFICIAL/COUNSELOR:

May this letter serve to verify that **NCOei** court ordered courses and programs are nationally recognized by *State & Local Family Courts* as professional self-improvement and self-development education. Our courses are developed by our in-house health psychologist who has a master's degree in psychology and an advanced degree certificate in health psychology and a specialization in health and wellness education and coaching.

ONLINE COURSES / LIVE PROGRAMS: Anger Management, Bullying/Cyberbullying, Stalking/Cyber Stalking, Decision Making/Impulse Control, Life Skills/Life Enrichment, Theft Prevention/Petit Larceny/Shoplifting, Check Fraud/Insufficient Funds, Trespassing/Vandalism/Loitering, Truancy, Indecent Exposure, Sexual Harassment/Hostile Work Environment, Divorce, Co-Parenting Family Stabilization, Parenting/Child Nurturing, Teen Parenting/Child Nurturing, Domestic Violence/Batterer Intervention & Prevention Program, DV/BIPP Victim Intervention Survivor Healthy Relationship Impact Education Program, Drug & Alcohol Awareness/Substance Abuse, public intoxication, HIV/AIDS Prevention & Awareness, Prostitution/Sex Trafficking Awareness, Tobacco Law Awareness, Minor in Possession Law Awareness, Hands-Free Law Awareness/Texting & Driving Safety, Weapons Law Awareness/Weapons Safety

CURSOS EN LINEA/PROGRAMAS EN VIVO: Gestión de la ira, Intimidación/Ciberacoso, Acoso/Ciberacoso, Toma de Decisiones/Control de Impulsos, Habilidades de vida/Enriquecimiento para la Vida, Prevención del Robo/Petit hurto/hurto en Tienda, Fraude en Cheque/Fondos Insuficientes, Allanamiento/Vandalismo/Merodeo, Absentismo, Exposición Indecente, Acoso Sexual/Ambiente Hostil en el Trabajo, Divorcio, Estabilización de la Familia Co-crianza, Crianza de Niños/Madres, Crianza de niños/Jóvenes, Violencia Doméstica/Programa de intervención y prevención del Abusador, DV/BIPP Superviviente, Intervención de la Víctima Programa de Educación de Impacto de Relación Sana, Tomar Conciencia Drogadicción y Alcoholismo/Abuso de Sustancias, Intoxicación en Público, Prevención y Sensibilización del VIH/SIDA, Sensibilización sobre la Prostitución/Tráfico Sexual, Concientizar sobre la Ley del Tabaco, Ley Conciencia al Menor en Posesión de Alcohol u Otros, Tomar Conciencia sobre Ley Hands-Free (Manos libres) /Mensajes de Texto y Conducir Seguro, Conciencia sobre la ley de Armas /Seguridad sobre la Posesión de Armas

EVIDENCE BASED EDUCATION PROVIDER: NCOei program and course information strictly adheres to guidelines provided by the American Psychological Association, the US Department of Health & Human Services, the Substance Abuse & Mental Health Services Administration, the National Coalition against Domestic Violence and the White House Strategies for HIV/AIDS and Suicide Prevention. Emergency and hotline numbers are provided.

COURSE/PROGRAM DOCUMENTATION AND CERTIFICATION: Enrollment forms, certificates, progress reports and completion documents follow the established guidelines by U.S. court systems. All documents are instantly emailed to the student or the court official or probation officer (via the preferred email address). Documentation and completion status can be obtained by emailing NCOei.org directly: info@ncoei.org All courses/programs include instantly emailed proof of enrollment, certificate of accomplishment and a timed course report. Programs also include a timed counseling/coaching session report.

EDUCATION CERTIFICATION: *All NCOei.org course and program educational content is certified by the National Court Ordered Education Institute’s Advisory board of Licensed and Certified Physical and Mental Health Professionals. The NCOei Advisory Board presently consists of licensed and certified mental health professionals in the fields of health psychology, clinical psychology, psychiatry, psychiatric and research nursing, dietetics, master mental health coaching, chemical dependency counseling, marriage and family therapy, divorce, break-up, healthy relationship coaching and more (see www.NCOei.org).*

ONLINE COURSES: NCOei.org course content is 100% online and includes a free 15-minute coaching session conducted by an NCOei Master Health Coach, face-to-face, via Skype, Facetime or other electronic media. *Online courses include a proof of enrollment receipt, a certificate of accomplishment and a timed course completion report.*

LIVE PROGRAMS: NCOei.org programs contain face-to-face, live counseling/coaching and online content. For example, the 18-week program contains 18-hours of live, face-to-face counseling/coaching sessions and 18-hours of online content (videos, presentations, websites and EQ exam questions) totaling 36 hours of education. *Programs include a proof of enrollment, certificate of accomplishment, a timed online content completion report and counseling/coaching session reports (18-hours).* The counseling/coaching session reports detail topics discussed during discussion of program content.

EXTERNAL RESOURCES: Students are encouraged to connect with our in-staff health psychologist or our in-house master health coaches with questions or comments regarding any course material. Our staff speaks English and Spanish fluently. Free online videos and external website resources are introduced to promote health and wellness and encourage life skills.

EXAM QUESTIONING: NCOei.org courses and programs contain extensive emotional intelligence (EQ) exam questioning in a no-fail format designed to test EQ—not IQ. NCOei.org education is specifically designed to motivate behavior change through positive reinforcement EQ questioning. The positive reinforcement is self-initiated as the student actively participates in multiple choice question-answer-feedback sessions where the correct EQ answer always promotes health, wellbeing and emotional integrity. Final exam questions must be answered correctly after each section to enable the student to receive a certificate of accomplishment and timed course report. The report shows exactly how much time the student spent in the course. Questions are designed to reinforce and encourage behavior change, ensure comprehension and drive home key points resulting in increased self-awareness of behaviors and actions that serve health and well-being.

EDUCATION MISSION: *At NCOei.org, our mission is to provide education, direction and guidance to help people help themselves and those they love.* Instructional counseling/coaching is used to motivate, inspire and uplift—promoting an increased state of self-awareness by educating how attention, thoughts and emotions result in habitual thought patterns which affect behavior which, in turn, affects mental and physical health. An introduction to various health coaching methods and techniques is presented, introducing positive behavior change through various real-life examples of real people facing real challenges in their own lives. The goal is to motivate behavior change through the awareness and understanding of the conscious and subconscious mind within the realm of emotional intelligence (EQ). At NCOei we believe that EQ is the new IQ!

Respectfully,

Valerie Joglar, M.A.

**Program Developer: Valerie Joglar, M.A., CMHC
Health Psychologist and Health & Wellness Educator**

Jewelyn Castro

**Director: Jewelyn Castro, BS, CIMHC
Human Resources, Master Health Coach**